

# System Certification Guide For NEMS Systems Interfaces (Version 2.5)





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## 1 Introduction

#### 1.1 **Purpose and Scope**

The purpose of this document is to provide the system and user access requirements to access the market systems. The scope of the interfaces are covered as follows,

- Access to the Public Website(Self-Registered Users)
- Access to Private Website (Registered Market Participants)
- Access to the Data Services for Automation
- Secure email communications



Y/N

# 2 Market Systems Checklist

# 2.1 Access to Public Website (Self Registered Users)

Description	To allow users to access information published on the EMC Public Website.
Users	This can be accessed by any user.

#### Checklist

All required tasks or actions to be completed by the user prior to this test

The required tasks of abilities to be completed by the user prior to this test		
End User System Requirement		
Is your PC installed with Windows Operating System (Windows 10 or latest)?		
Is your PC equipped with internet access?		
Are you using the below mention web browser?		
<ul> <li>Internet Explorer (version 11 and above)</li> </ul>		
User Access Requirement		
Have you registered an account at EMC corporate website to access the Public section?		
https://www.emcsg.com (Click on "Register/Log in" button)		

Test Step	)S	Y/N
The main st	eps for this particular test	
1	Can the user access the EMC corporate website: https://www.emcsg.com from the configured PC?	
2	Are you able to logon successfully? If you have a registered account with EMC, you can logon to the "Log In" page after clicking the "Register/Login" button.	



# 2.2 Access to Private Website (Registered market participants)

Description	To allow registered market participants to access information published on the EMC Private Website.
Users	This can only be accessed by Registered market participants.

Checklist	Y/N
All required tasks or actions to be completed by the user prior to this test	
End User System Requirement	
Is your PC installed with Windows Operating System (Windows 10 or latest)?	
Is your PC equipped with internet access?	
Are you using the below mention web browser:	
Internet Explorer (version 11 and above)	
User Access Requirement (Publications)	
Have you registered an account at EMC corporate website?	
https://www.emcsg.com (Click on "Register/Log in" button)	
Have you submitted the NEMS System Administration Form to EMC?	
The NEMS System Administration Form is available at	
https://www.emcsg.com/aboutthemarket/marketsystems (Only applicable to	
registered market participants with EWC)	
User Access Requirement (SEW Trading Portal)	
Have you registered an account at EMC corporate website?	
https://www.emcsg.com (Click on "Register/Log in" button)	
Have you submitted the NEMS System Administration Form to EMC?	
If not, the form is available at	
https://www.emcsg.com/aboutthemarket/marketsystems (Only applicable to registered market participants with EMC)	
Have you received the RSA token from EMC?	



Test Step The main st	os (Publications) teps for this particular test	Y/N
1	Can the user access the EMC corporate website: https://www.emcsg.com from the configured PC?	
2	Are you able to logon successfully? If you have registered account with EMC, you can logon to the "Log In" page after clicking the "Register/Login" button.	
3	Can the user access the following tabs: <u>https://www.emcsg.com</u> 1. Secure area 2. Publications	

Test Step	os (SEW Trading Portal)	Y/N
The main steps for this particular test		
1	Can the user access the EMC corporate website: https://www.emcsg.com from the configured PC?	
2	Are you able to logon successfully?	
	If you have registered account with EMC, you can logon to the "Log In" page after clicking the "Register/Login" button.	
3	Can the user access the Trading Information tab:	
	1. Login with User id and password	
	2. Click on Secure area	
4	3. Under Secure area click on Trading Information	
4	1. Market Clearing Report	
	2. Settlement Report	
5	3. Advisories	
5	1. Login with User id and password	
	2. Enter the Token number	
	3. Under Secure area click on the Submissions tab 4. Click to launch manually	
6	Can the user access the Publications tabs: https://www.emcsg.com:	
	1. Login with User id and password	
	2. Under Secure area click on the Publications tab	
7	Can the user access the following under the Publications tabs:	
	1. Pricing and information	
	2. Settlement and Ancillary Services	
	3. Market Systems	



Y/N

#### 2.3 Access to Data Services for Automation

Description	To allow registered market participant's System to access Web services.
Users	This can only be accessed by registered market participants.

#### Checklist

All required tasks or actions to be completed by the market participant prior to this test

#### End User System Requirement

Is your PC or Server equipped with internet access?

#### **User Access Requirement**

Have you submitted the NEMS System Administration Form to EMC?

If not, the form is available at :

<u>https://www.emcsg.com/aboutthemarket/marketsystems</u> (Only applicable to registered market participants with EMC)

Are you issued with the logon system id and password by EMC?

Have you submitted your company Public IP to EMC?

Have you purchased a SSL client certificate with 2048bits which is issued by trusted Certificate Authority?

Have you provided EMC the root CA certificate (\*.cer file) from the client SSL certificate that you have purchased to ensure it is added into the CA trusted list at EMC Web server for the Web services interfaces?

Test Steps	Y/N
The main steps for this particular test	1/18
For Web services calls, it will require programming language used by MP to automate the web service parameters. Refer to details of all parameters for "Data Service Specifications Guide" which is available at: <a href="https://www.emcsg.com/securearea/publications/marketsystems">https://www.emcsg.com/securearea/publications/marketsystems</a>	



Y/N

#### 2.4 Secure Email Communication

Description	To confirm that market participants are able to submit backup offers to the NEMS systems and send files to EMC Market Operations team through secure email communications.
Users	This can only be performed by Registered market participants.

#### Checklist

All required tasks or actions to be completed by the market participant prior to this test

#### End User System Requirement

Is your PC installed with Windows Operating System (Windows 10 or latest)?

Is your PC equipped with internet access?

Is your PC installed with Microsoft Outlook?

#### User Access Requirement For Backup Offers to helpdesk@emcsg.com

Do you have EMC helpdesk public key certificate? (\*.cer file)?

Have you configured your E-mail Client for sending secure e-mails to <u>helpdesk@emcsg.com</u> (as per the following installation instructions in Appendix A)?

#### User Access Requirements For Sending Files to <a href="mailto:settdata@emcsg.com">settdata@emcsg.com</a>

Do you have EMC Settdata Account public key certificate? (\*.cer file)?

Have you configured your E-mail Client for sending secure e-mails to <u>settdata@emcsg.com</u> (as per the following installation instructions in Appendix A)?



Test Step The main st	os eps for this particular test	Y/N
1	Are you able to send an encrypted e-mail to the EMC <u>helpdesk@emcsg.com</u> account (containing a correctly formatted offer file)?	
2	Are you able to send an encrypted and signed e-mail to the EMC settdata@emcsg.com account	



# Appendix A – Setup Secure Email

## Set up EMC Helpdesk contact

To be able to send secure e-mails to EMC helpdesk, a contact must be set up in Outlook with an associated digital certificate.

Create a new contact for: <u>helpdesk@emcsg.com</u>

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	Actio	ns		Show		Commu	nicate	Names		Opti	ons		Tags		Update	Zoom	~
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																Propert	ies
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Click on the Certificates tab. Click on [Import]



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Image: Series of the sector
Actions     Show     Communicate     Names     Options     Tags     Update     Zoom       Outlook will use one of these certificates to send encrypted mail to this contact. You can get a certificate by receiving digitally signed mail from this contact or by importing a certificate file for this contact.     Important to the certificate file for this contact.     Important to the certificate file for this contact.       Certificates (Digital IDs)     Important to the certificate file for this contact.     Important to the certificate file for this centact.     Important to the certificate file for this centact.       Important file     Important to the certificate file     Important to the certificate file for this centact.     Important to the certificate file for this centact.     Important to the certificate file for this centact.       Important file     Important to the certificate file     Important to the certificate file for this centact.     Important to the certificate file for this centact.       Important file     Important file     Important to the certificate file for this centact.     Important to the certificate file for this centact.     Important to the certificate file for this centact.
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Certificates (Digital IDs)               Properties
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Desktop
Documents
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t 🖉 Windows (C:)
File name: EMCHelpdesk.cer

Select the \*.cer file that was emailed by EMC (the Public certificate).

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Save & Delete Save & Forward OneNote Close New *	Q ⊒ Details General ♀ Certificates	Email Meeting More	Address Check Book Names	Business Picture Card ~	Categorize Follow Private	<b>≗</b> Update	Zoom
Actions	Show	Communicate	Names	Options	Tags	Update	Zoom 🔨
Outlook will use one of these certificates to send You can get a certificate by receiving digitally sign	encrypted mail to this contact. ed mail from this contact or by i	mporting a certificate file for thi	s contact.				
Certificates (Digital IDs)							
EMC Helpdesk(Default)							Properties
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							Remove
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You should now see a certificate displayed for this contact.

Click on [Save & Close].



## Send an Encrypted Email

Once the contact is created with the associated digital certificate, sending an encrypted email is straightforward.

Create a New E-mail Message to the contact created with associated digital certificate i.e. <u>helpdesk@emcsg.com</u>

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	Cc											
	Subject											
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Thank you. Regards, EMC Helpdes Phone: +65 6 E-mail: <u>helpd</u>	k 557 2200 esk@emcsg.co	<u>əm</u>										

Once you are ready to send the message; click on [Option], follow by [Encrypt-Only]. Click [Send] to send the e-mail.

	2 🗠 🧼 🖲		Testing Encrypted Email - 1	Message (HTML)			$3^{\times}$
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			Confidential \ All Employees				
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	S <u>u</u> bject	Testing Encrypted E	mail				
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Thank you. Regards, EMC Helpde Phone: +65 6 E-mail: <u>helpc</u>	sk 5557 2200 <del>desk@emcsg.cc</del>	<u>əm</u>					
•							•



# To change/replace the Helpdesk Certificate

Go to the outlook contacts.

Double click on the Helpdesk contact.

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File Contact Insert	Draw Format Text Review	Developer Help	Q Tell me w	hat you want to de	D			
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Actions	Show	Communicate	Names	Options	Tags	Update	Zoom	^
Full Name EMC Helpde	sk s			EMC Helpde	sk g.com			
Email	@emcsg.com							
Display as EMC Helpde	sk (helpdesk@emcsg.com)	Notes						
Web page address IM address Phone numbers Business Home Business Fax Addresses Business This is the mailing address		ap it	. 1	. 2	8 4	5 .		•
		4						•



## Click on the certificates.

□ りひ↑	↓ % ~ -		EMC Helpdesk	- Contact	)   ( )		>	
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Save & Delete Save & Close New ~	Forward OneNote	General Details	Email Meeting More	Address Check Book Names	Business Picture Card ~	Categorize Follow Private	Service Servic	Zoom
Action	s	Show	Communicate	Names	Options	Tags	Update	Zoom ^
Outlook will use one of the You can get a certificate by	se certificates to send e receiving digitally sign	encrypted mail to this contact. ed mail from this contact or by ir	nporting a certificate file for thi	s contact.				
Certificates (Digital IDs)								
EMC Helpdesk(Default)								Properties
								Set as Default
								Import
								Remove

## Click on [Remove] to remove the existing certificate.

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File <b>Contact</b> Insert	Draw Format Text Review	Developer Help	Q Tell me w	hat you want to d	0		
Save & Delete Save & Forward Close New *	t OneNote General	Email Meeting More	Address Check Book Names	Business Picture Card ×	Categorize Follow Private	<mark>≗</mark> Update	Q Zoom
Actions	Show	Communicate	Names	Options	Tags	Update	Zoom 🔨
Outlook will use one of these certifica You can get a certificate by receiving	ates to send encrypted mail to this contact. a digitally signed mail from this contact or by	importing a certificate file for thi	is contact.				
Certificates (Digital IDs)							
							Properties
							Set as Default
							Import
							Remove
<u> </u>							



To associate the contact with the new certificate, click on [Import] and select the \*.cer file that was e-mailed by EMC (the Public certificate).

⊟୨୦↑↓୫੶≂	EMC Helpdesk	- Contact					
File <b>Contact</b> Insert Draw Format Text	Review Developer Help	Q Tell me what you wan	t to do				
Save & Delete Save & Forward OneNote Close New * *	Certificates All Fields	Address Check Book Names	ture Categorize Follow F Up v	Private Update	Zoom		
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Outlook will use one of these certificates to send encrypted mail to You can get a certificate by receiving digitally signed mail from this	this contact. contact or by importing a certificate file for this	s contact.					
Certificates (Digital IDs)							
					<u>P</u> roperties		
Locate Certificate				×	Set as <u>D</u> efault		
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Desktop							
Documents							
Downloads							
J Music							
Videos							
Windows (C)							
File name:	EMCHelpdesk.cer	~	Digital ID Files (*.p7c;*.ce	r) ~			
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Select [Save & Close], then send the test email.